



MADISON PUBLIC SCHOOLS

10 Campus Drive
P.O. Drawer 71
Madison, Connecticut 06443-2562
www.madison.k12.ct.us

David J. Klein,
Superintendent

Anita Rutlin,
*Assistant Superintendent for Curriculum,
Instruction, and Assessment*

August 25, 2010

Dear Parents / Guardians:

Greetings from the Central Office. I hope your family has enjoyed a wonderful summer. Here at the Central Office, we have had a very busy and highly productive summer; we can't wait for the students to return for the new school year on Tuesday, August 31, 2010. In the meantime, I would like to take this opportunity to provide you with the following important information which can also be accessed on the Madison Public Schools website (www.madison.k12.ct.us).

Students & Media Coverage: We are very proud of the impressive accomplishments of our Madison Public Schools' students and enjoy sharing our pride in the media and on our website. If you do **not** want your child photographed or videotaped for public relations and / or promotional reasons, please complete the Media Coverage Refusal electronic form on the Madison Public Schools website (www.madison.k12.ct.us) in the Back to School Information section and return it to the Office of the Superintendent via e-mail or U.S. Mail on or before October 1, 2010.

Release of Directory Information to Military Recruiters: DHHS Students Only:

The No Child Left Behind Act of 2001 and the National Defense Authorization Act of 2002 require the Madison Public Schools to provide, upon a request made by military recruiters or an institution of higher education, access to secondary school students' names, addresses, and telephone listings. However, a parent or guardian of a secondary school student or the student himself / herself, if he /she has reached the age of majority ("eligible student") may object to the release this information. Parents, guardians and students who have reached the age of majority who do not want the student's name, address, and telephone number released to military recruiters have the right to request in writing that this information **not** be released. If you do **not** want this information released, please complete the Military Recruiters electronic form on the Madison Public Schools website (www.madison.k12.ct.us), in the Back to School Information section, and return it to the Office of the Superintendent via e-mail or U.S. Mail on or before October 1, 2010.

Pest Management / Pesticide Application:

Board of Education Policy #7120 on the use of pesticides in school buildings and on school grounds is a common sense approach rather than routine application. Personnel licensed by the State of Connecticut will apply all pesticides and no pesticides will be applied when school is in session except in emergency situations. Any parent, guardian, or school staff member may register for notice of pesticide application. To register for notice of pesticide application, please go to the Madison Public Schools website www.madison.k12.ct.us, in the Back to School Information section, complete the Pesticide Notification Registration electronic form and return it to the Office of the Superintendent via e-mail or U.S. Mail on or before October 1, 2010. The Central Office, Facilities Department and each school maintains a registry of persons requesting notification. Such notice will include the name of the active ingredient of the applied pesticide, the date of the application on the school property, and the name of the person who may be contacted for further information. Notification will be made by either telephone or by e-mail. A record of each pesticide application will be kept in the Facilities Department and the custodian's office.

Asbestos Management Program:

The Madison Public Schools has been surveyed for asbestos every three years since 1986. As is the case for most public and commercial buildings in New England, asbestos-containing products were found in our buildings except for Daniel Hand High School, which is new construction. Wherever the potential exists for damaged materials to cause asbestos fibers to be released in to the air, we have encapsulated or enclosed the material. Most of these materials are in areas that are inaccessible to students, such as boiler rooms and pipe tunnels. An Asbestos Management Program has been developed to guarantee that asbestos-containing materials are maintained in a condition in which they do not pose a health hazard. As part of this program, these materials are periodically inspected. Anyone wishing to know more about the Asbestos Management Program or the asbestos-containing materials found in the Madison Public Schools may request to read the Asbestos Management Plan which is on file in the School Facilities Office (203-245-6470).

School Bus Schedules:

The school bus schedules are published on the district website (www.madison.k12.ct.us). We respectfully request your patience on the first few days of school as the published schedule may vary slightly. As you know, Durham School Services does a great job of safely transporting our Madison students to and from school each day. Please contact Magda Grayson, Durham School Services General Manager, at 203-318-0777 with questions regarding student transportation.

School Lunch Prices:

School lunch prices for the 2010-2011 school year have not increased from last year. The August / September school lunch menus can be accessed on the district website (www.madison.k12.ct.us) in the Back to School Information section.

Elementary: \$2.50 – Lunch / \$0.40 Milk
Middle School: \$2.75 – Lunch / \$0.40 Milk
High School: \$2.75 – Lunch / \$0.40 Milk

There are several ways to pre-pay for school lunches. Checks and cash are accepted at the schools for prepayment with no transaction fees, or you can visit www.Mealpayplus.com for information regarding online payment options. Please contact Jason Wallace, Chartwells Food Services Manager, at 203-245-6371 if you have questions regarding the district's Food Services Program. Information about Free and Reduced Lunches and the Connecticut HUSKY Insurance Program will be sent home with students during the first few days of school. You can also access information about each of these programs on the homepage of the district website.

Code of Conduct:

The Madison Public Schools' Student Code of Conduct is approved annually by the Board of Education. The Code of Conduct can be accessed on the homepage of the Madison Public Schools website (www.madison.k12.ct.us) in the Back to School Information section and / or on individual school homepages. We ask that you review this information with your child / children.

Board of Education Policies:

As required by law, I am informing you that the following policies from the Board of Education Policy Manual are accessible on the homepage of the Madison Public Schools website (www.madison.k12.ct.us) in the Back to School Information section and under the Board of Education heading.

Section 5000: Students

Policy #5020.1 Nondiscrimination
Policy #5080 Student Absences
Policy #5080.2 Truancy
Policy #5090.1.4 Student Misconduct in Schools
Policy #5100.9.1 Student Recruitment
Policy #5110 Student Discipline
Policy #5120.3.4 Managing Student Food Allergies
Policy #5120.4.2.4 Sexual Harassment Among Students
Policy #5180.1 Records / Confidentiality
Policy #5180.1.1 Directory Information
Policy #5200 Rehabilitation Act of 1973, Section 504

Section 6000: Instruction


Policy #6080.1.2 Title I Programs / Parental Involvement

Section 7000: Facilities

Policy #7120 Hazardous Material in Schools (Asbestos Management Program)

In closing, we are poised for another exceptional year of teaching and learning in the Madison Public Schools. We thank you for your enthusiasm and continued support for public education. As always, if I can ever be of assistance to your family, please don't hesitate to call me at 203-245-6300.

Sincerely,



David J. Klein
Superintendent of Schools