

Remote Student Manual for IAB, SBAC, and NGSS

How to Test Your Internet Speed

Network Diagnostics

Your Operating System: Windows 10

Your Browser Version: Chrome v88

Secure Browser: false

Bandwidth Diagnostic

There are variety of tests that can be conducted to determine if you have the adequate network bandwidth available. Please choose the appropriate test below for your unique situation and follow the steps.

☐ I work for the school or district and I'd like to know how many students I can expect to test concurrently at my location.

☒ I am a student who will be taking a test remotely.

☐ I am a test administrator who will be proctoring an exam remotely.

Will your webcam be enabled?

☐ Yes

☐ No

Run Test

Before the day of the test, make sure your internet speed is fast enough to take a test at home. The recommended minimum speed is 200 kilobits per second.

Bandwidth Diagnostic

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Will your webcam be enabled?

☒ Yes

☐ No

Download Speed: 133.587 Mbps

Upload Speed: 20.911 Mbps

Given the current network conditions, your available bandwidth meets or exceeds the necessary requirements. (Please note: The throughput estimates include the encryption/decryption overhead for data transfer. Throughput estimates change as the network conditions change and can vary from run to run.)

Run Test

https://demo.tds.cambiumast.com/systemdiagnostic/pages/default.aspx?c=Connecticut_PT

How To Sign Into The Remote Session Using A Secure Browser

Before taking a test, the student will sign into the testing site for the remote session.

The student will click the Secure Browser icon on the device used for remote testing. The login page will appear. This slide shows the picture of the log-in screen.

In this option, students will need to do the following:

- login using their full first name;
- enter student ID number (**provided by the teacher**); and,
- enter the session ID that the teacher provides (**at the time of testing**).


Then select **Sign In** to continue.



Secure Browser Icon:

Please Sign In

First Name:
 EX: JORDAN

Student ID:
 EX: 123456789

Session ID:
 CT - -

Operational Test Site.
If you want to go to the Practice and Training Test Site, click the button below.
Go to the Practice and Training Test Site

Sign In

 Operational Test Site.

Red arrows indicate the flow: from the Operational Test Site box to the First Name field, then to the Student ID field, then to the Session ID field, and finally to the Sign In button.

How To Confirm Your Demographic Information

After signing in, you will see a screen asking you to confirm your demographic information. This screen is the same as the screen you would see when signing into the online testing system in the classroom.

You should carefully review your information that appears on the screen to make sure it is accurate. If the information is correct, select **Yes**. If your information is incorrect, contact your teacher using the same method you used to communicate with your teacher during remote learning.

Is This You?
Please review the following information.

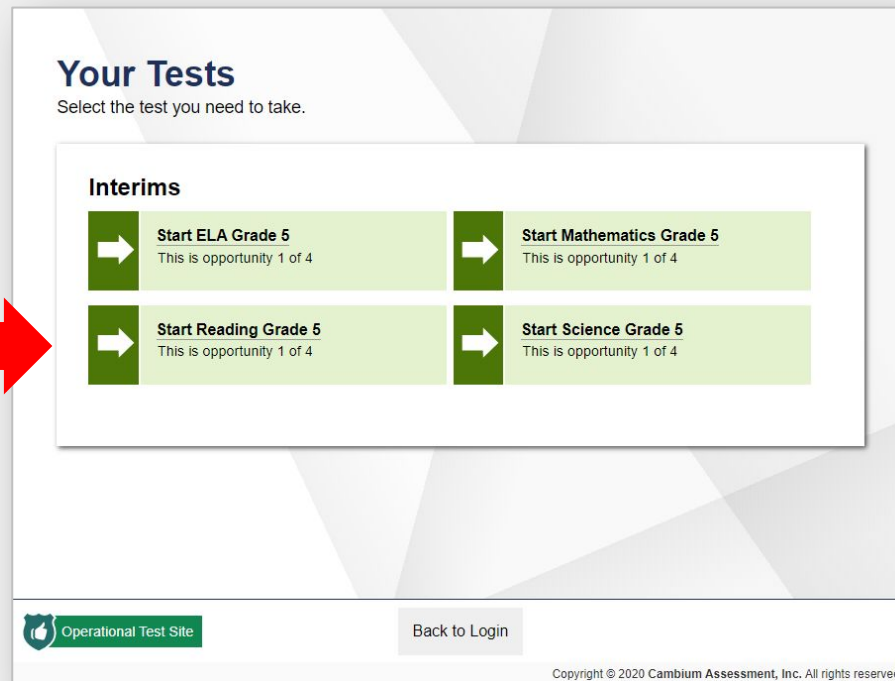
First Name Andrew	Grade 04
SSID: 9999999999	School: Demo School 9999

Yes **No**

A large red arrow points to the 'Yes' button.





How to Select Your Remote Test


On the next screen, you will select the test **indicated by the teacher**. This screen is the same screen the student sees when taking a test in the classroom. Once the test, is selected you will have to follow the next steps before you can begin remote testing.



Your Tests
Select the test you need to take.

Interims

 Start ELA Grade 5 This is opportunity 1 of 4	 Start Mathematics Grade 5 This is opportunity 1 of 4
 Start Reading Grade 5 This is opportunity 1 of 4	 Start Science Grade 5 This is opportunity 1 of 4

 Operational Test Site

Back to Login

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What You Will See When Waiting for Approval

After selecting the test, the student will see a **Waiting for Approval** screen. This screen is the same screen students see when taking a test in the classroom.

The teacher will automatically be notified that you are waiting to be approved to begin the remote test. The teacher must approve you to enter the session before you can continue. Once the teacher approves your request to enter the test, you will see a few more screens before starting the test.

Waiting for Approval

Your Test Administrator needs to review your requested test and your test settings. This may take a few minutes.

First Name Fname	Session ID TEST-EE11-1
Test Interim: Math Grade 4	

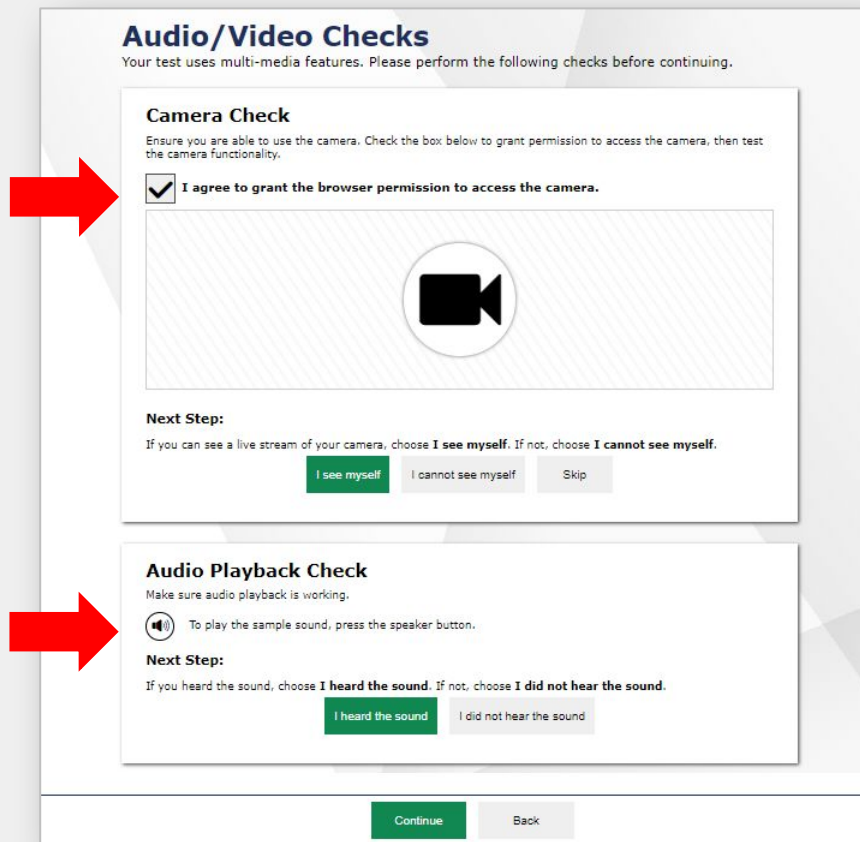
Click to cancel the request and
return to the login page.

How To Complete Audio/Video Checks

Next, you will see an **Audio/Video Checks** screen with one or more Audio/Video check panels. These checks are similar to what you would see when taking a test in the classroom except students testing remotely will also see a camera check.

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The next few screens will explain how to perform each audio/video check.



Audio/Video Checks
Your test uses multi-media features. Please perform the following checks before continuing.

Camera Check
Ensure you are able to use the camera. Check the box below to grant permission to access the camera, then test the camera functionality.


☒ I agree to grant the browser permission to access the camera.



Next Step:
If you can see a live stream of your camera, choose **I see myself**. If not, choose **I cannot see myself**.

I see myself **I cannot see myself** **Skip**

Audio Playback Check
Make sure audio playback is working.

 To play the sample sound, press the speaker button.

Next Step:
If you heard the sound, choose **I heard the sound**. If not, choose **I did not hear the sound**.

I heard the sound **I did not hear the sound**

Continue **Back**

How To Check Your Webcam

You will need to ensure your webcam is working properly by following the steps below.

In the “**I agree to grant the browser permission to access the camera,**” you must mark the checkbox before you can proceed.

Click on the video icon to activate your camera. You should see yourself in the window.

After allowing the browser access to your device’s webcam, live video should appear. If video appears, select **I see myself**. A checkmark will appear in the upper right corner of the **Camera Check** field. If video doesn’t appear, select **I cannot see myself** and contact your teacher to help troubleshoot the problem.



Camera Check

Ensure you are able to use the camera. Check the box below to grant permission to access the camera, then test the camera functionality.



I agree to grant the browser permission to access the camera.



Next Step:

If you can see a live stream of your camera, choose **I see myself**. If not, choose **I cannot see myself**.

I see myself


I cannot see myself

Skip

How To Check Your Audio

Audio Playback Check

Make sure audio playback is working.

 To play the sample sound, press the speaker button.

Next Step:
If you heard the sound, choose **I heard the sound**. If not, choose **I did not hear the sound**.

☒ I heard the sound ☐ I did not hear the sound

To ensure your speaker is working properly, follow these steps below.

Select the speaker icon to play the sound. If you hear the sound from the speaker, select **I heard the sound**. A checkmark will appear in the upper right corner of the audio playback field.

If you do not hear the sound, you will need to click **I did not hear the sound** and contact your teacher to help troubleshoot the problem.

How to Check Your Microphone

To ensure your microphone is working properly, follow the steps below.

First, click the **microphone** icon. Next, speak into the microphone.

When you are done speaking, select the **stop sign** to stop recording.

To listen to your recording, select the **play** button.

If you hear the audio you recorded play from your speaker, select **I heard my recording**. A checkmark will appear in the upper right corner of the recording device check field.

If you do not hear your recording play, click **I did not hear my recording**. You should contact your teacher to help troubleshoot the problem.



After all audio/video checks are completed, select **Continue**.

If you encounter a problem during a hardware check, contact your teacher.



Microphone Check

Make sure your microphone is working



1. To start recording, press the Microphone button.
2. Say your name into your microphone.
3. When you are done, press the Stop button.
4. To listen to your recording, press the Play button.

Next Step:

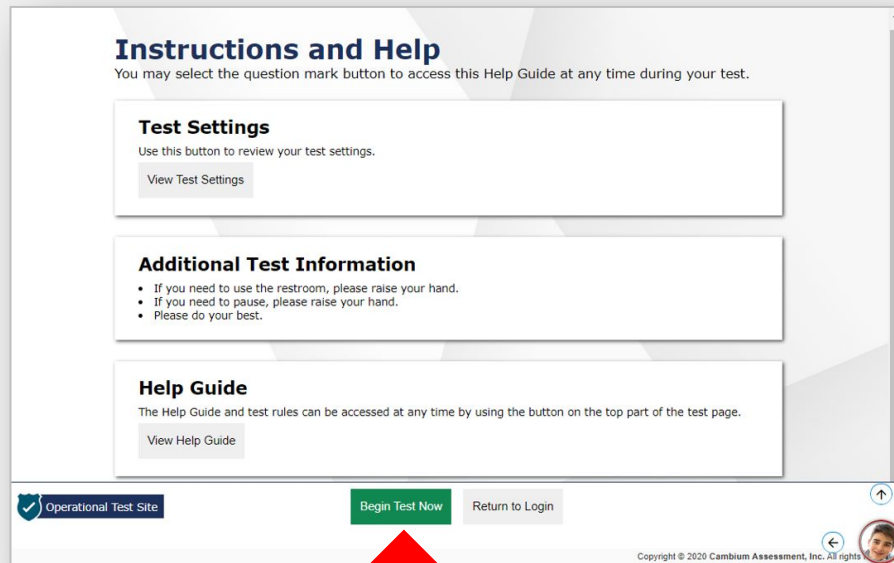
If you heard your recording, choose **I heard my recording**. If not, choose **I did not hear my recording**.

☒ **I heard my recording** ☐ I did not hear my recording ☐ Skip

How To Access Test Instructions And A Help Guide

Now that you have completed the Audio/Video checks, you will see the same **Instructions and Help** screen you would see when taking a test in the classroom. This page will display a *Test Settings* section and a *Help Guide* section. An *Additional Test Information* section may also appear if it is available on the test students are taking.

- To view your test settings, select **View Test Settings**.
- To access a help guide, select **View Help Guide**.
- If available on the test you are taking, an **Additional Test Information** panel will contain any additional information you need to know in order to complete the remote test.



When you are ready to begin the test, select **Begin Test Now**.

You will see a live feed from your webcam at the bottom right corner of your screen. The image can be moved by clicking the arrows that appear when hovering over the image. Clicking on the image will allow you to communicate with your teacher. We will talk more about how to communicate with your teacher later in this module.

What You See After Entering A Remote Test

After selecting **Begin Test Now** from the previous *Instructions and Help* screen, you will see the first question on the test. You will navigate through the test the same way you would when taking a test in the classroom.

If you lose your internet connection during a test, the test is paused, and your teacher is notified. Your responses will automatically be saved up to the point you lost the internet connection. When the connection resumes, you will need to sign into the test again using the same steps you did when you initially signed in to continue taking the test.

The screenshot displays a web-based test interface. At the top, a status bar shows 'Items Grade 5 ELA Test (4 out of 10) DEMO, STUDENT (SSID: 123456789) ABC-A123-1'. Below this is a navigation bar with icons for Back, Next, and Save, along with utility icons for Masking, Global Notes, Line Reader, Zoom Out, and Zoom In. A progress bar indicates the current question is 3 out of 4. The main content area shows a reading passage titled 'Cuisine and Etiquette by the Peace Corps' with a subheading 'Cuisine and Etiquette in Zambia'. The text describes maize as a staple food in Zambia. To the right of the passage is a question box labeled '3' with a flag icon. The question text reads: 'The following question has two parts. First, answer part A. Then, answer part B.' Below the question text is a section labeled 'Part A' with the question: 'How does the information in "Cuisine and Etiquette in Uganda" help the reader understand the differing of males and females in "Cuisine and Etiquette in Zambia"?' A small circular profile picture of a student is visible in the bottom right corner of the question box. The interface also shows a 'Last Saved: 9:22 AM' timestamp and the user 'GUEST, GUEST'.

Items Grade 5 ELA Test (4 out of 10) DEMO, STUDENT (SSID: 123456789) ABC-A123-1

Back Next Save Masking Global Notes Line Reader Zoom Out Zoom In

1 2 3 4
✓ ✓ ✓ ✓

3

Last Saved: 9:22 AM GUEST, GUEST

Cuisine and Etiquette
by the Peace Corps

Cuisine and Etiquette in Zambia

Zambia's staple food is maize (corn), and Zambians eat maize in several ways. When the corn is ripe but still

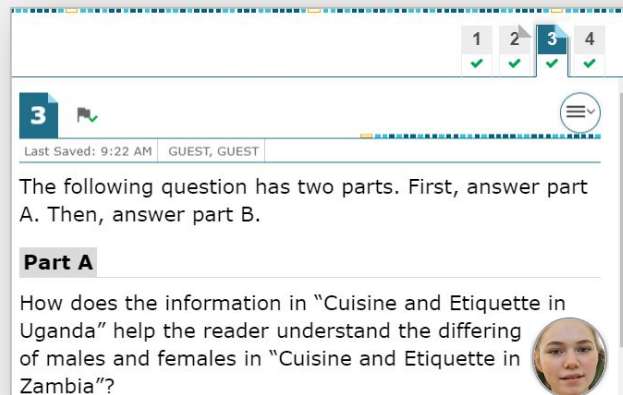
The following question has two parts. First, answer part A. Then, answer part B.

Part A

How does the information in "Cuisine and Etiquette in Uganda" help the reader understand the differing of males and females in "Cuisine and Etiquette in Zambia"?

How To Communicate With Your Teacher During A Session

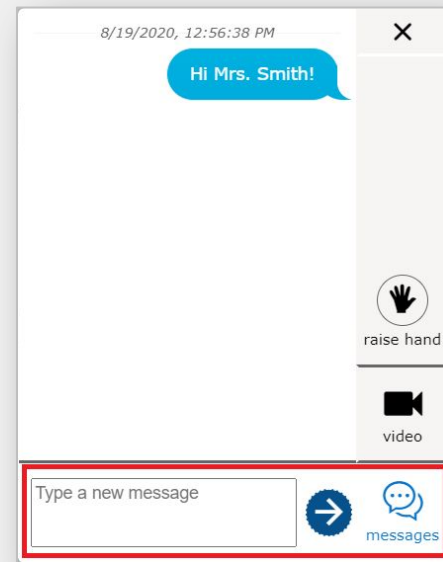
You can communicate with your teacher at any time during a remote testing session. To communicate with your teacher, click on the **student video icon that appears by default** in the bottom right corner of your screen. As mentioned earlier, you can move the icon by clicking on the arrows that appear when holding it over the icon.



Student Video Icon

How To Communicate With Your Teacher During A Session

In the chat box that appears, type a brief message and then select the arrow button to send the message to your teacher. You can also select the **Raise Hand** icon to “virtually raise your hand”. Your teacher will receive a notification on the test administration site that you need assistance and can respond to your request via chat message. Teachers can respond to raised hands by chat, video (when video is enabled), or a screen sharing session.

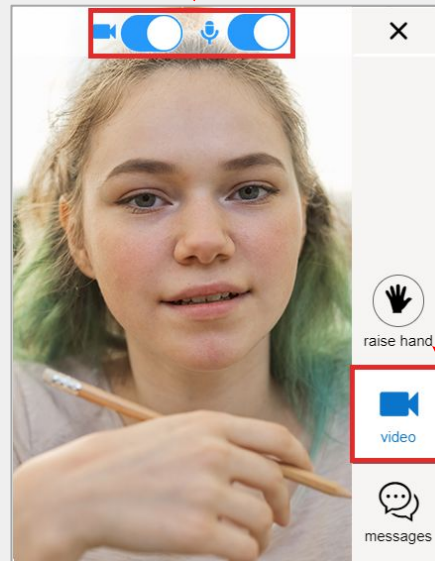


Chat Box

How To Communicate With Your Teacher During A Session

When you select the student video icon, you can turn your camera and microphone on and off. If you turn off your microphone and/or camera, your teacher will be unable to see or hear you. The teacher can respond to your message for assistance either through a chat message, one-to-one video conference, or on-to-one screen sharing session.

Toggle Buttons to Activate the
Camera and Audio



Video
Conference
Button



Live Video Feed

How Your Teacher Can Communicate with You During a Test

Teachers can send broadcasted messages to all students in the session at one time or can send messages to individual students.

If your teacher sends you a message, the message appears automatically on your screen. You can respond to your teacher by typing a message in the chat window. Note that broadcast messages sent to all students appear differently than messages sent to an individual student.

You will need to click the **Video** icon after clicking the **student video icon** in the test if you want to see yourself or turn your video/audio off/on.

The screenshot shows a test interface with a chat window overlay. The test interface has a top bar with icons for Masking, Global Notes, Line Reader, Zoom Out, and Zoom In. Below this is a progress bar with four tabs labeled 1, 2, 3, and 4. The main content area displays a question: "The following question has two parts. First, answer part A. Then, answer part B." Below the question is a section labeled "Part A" with the text "How does the information in 'Cuisine and Culture' relate to the information in 'Cuisine and Culture'?"

The chat window overlay is on the right side of the screen. It has a title bar with a close button (X) and a "raise hand" button. The chat window displays three messages:

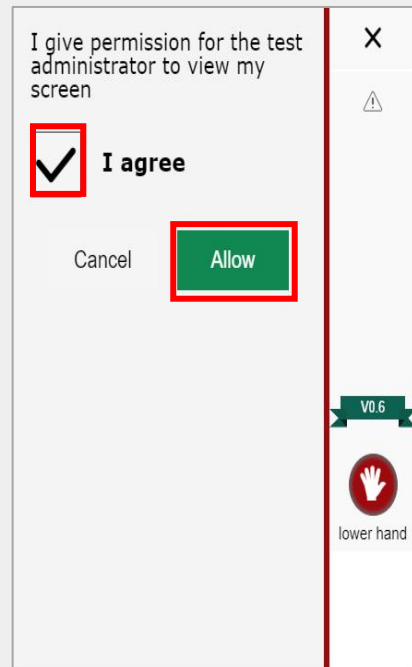
- A broadcast message from the teacher: "Don't forget to check your answers!" (9/21/2020, 6:42:22 PM). This message is highlighted with a red background and a red arrow pointing to it with the text "Broadcast message to all students".
- A broadcast message from the teacher: "Ten minutes left in the test!" (9/21/2020, 6:44:49 PM). This message is also highlighted with a red background and a red arrow pointing to it with the text "Broadcast message to all students".
- A private message from the teacher: "Do you need help with your test?" (9/21/2020, 6:51:13 PM). This message is highlighted with a red background and a red arrow pointing to it with the text "Message to only you".

At the bottom of the chat window is a text input field labeled "Type a new message" and a "messages" button with a speech bubble icon.

A red arrow points from the bottom left of the chat window to the main test interface with the text "Chat with your teacher".

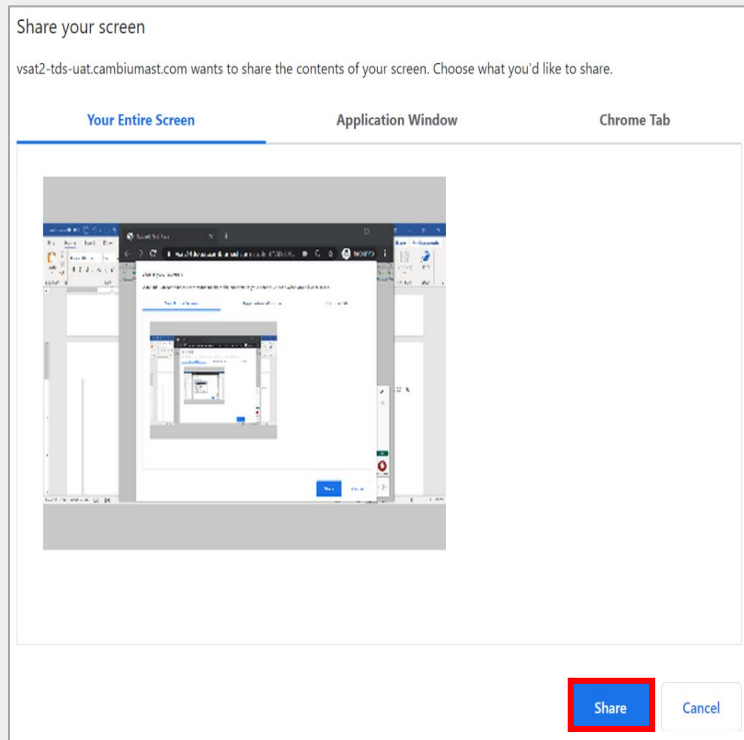
How Your Teacher Can Communicate With You During A Test

If your teacher initiates a screen sharing session, a pop-up window will appear in the student interface, requesting permission to view your screen. You must mark the **I agree** checkbox and then select **Allow**. If you do not select **Allow**, screen sharing will not work.



How Your Teacher Can Communicate With You During A Test

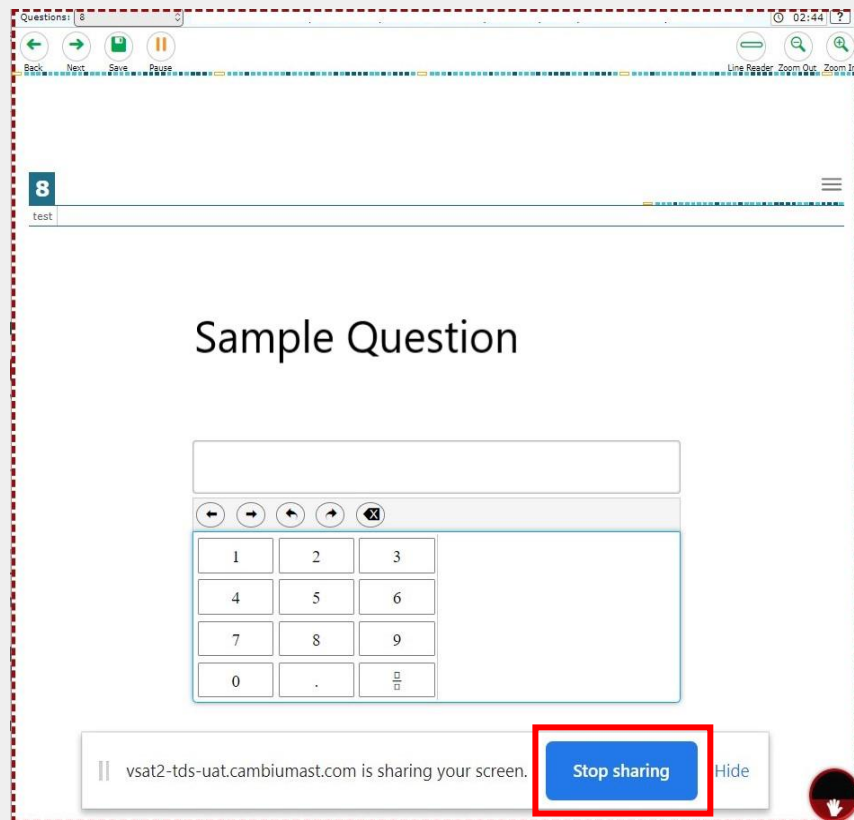
After selecting **Allow**, a pop-up window will appear in the student interface asking you which screen you would like to share with your teacher. You should select the screen with the open test and select **Share**.



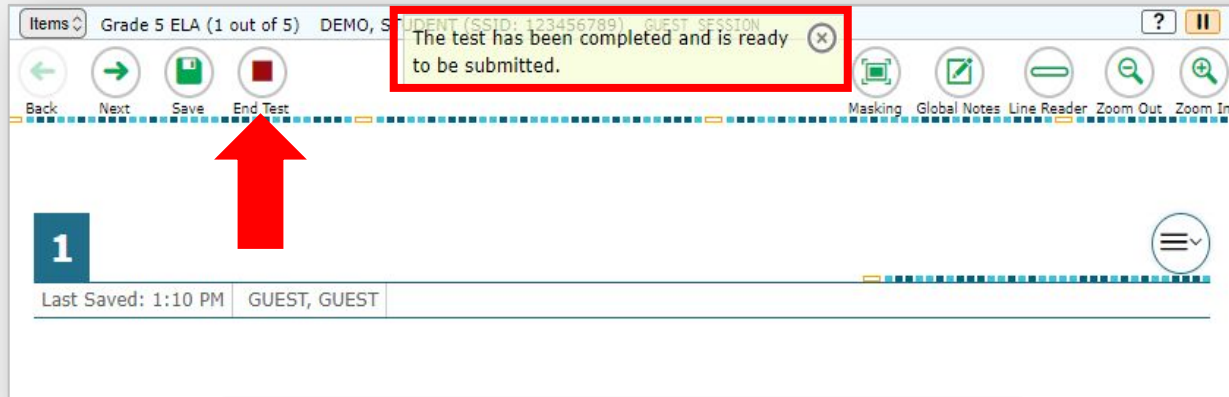
How Your Teacher Can Communicate With You During A Test

Once you select **Share**, your teacher will see a mirror image of your screen and will be able to assist you accordingly.

To stop sharing your screen, select **Stop Sharing**.



How to End a Remote Test



When you answer the last question on your test, the **End Test** button will appear in the upper-left section of the screen, along with a message letting you know that the test has been completed and is ready to be submitted. Select the **End Test** button to end the remote test.


How to Submit a Remote Test

On the next screen, you will be prompted to review your answers before submitting your test. This screen is exactly the same as students would see when taking a test in the classroom. To review your answers, click on the question number to be taken back to that item on the test and review your answer.

Once you have reviewed, your answers, select the **Submit Test** button.

Congratulations, you reached the end of the test!

If you need to review your answers, select the question number you wish to review. A flag icon appears for any questions that you marked for review.

 = You have marked questions. Review these questions before submitting your test.

Checkpoint: ELA Grade 5 Editing - 5

1		2	3	4		5
6	7					

Next Step:

When you are done reviewing your answers, select **Submit Test**. You cannot change your answers after you submit the test.

Submit Test

How to Confirm Your Test was Submitted

Immediately after you confirm that you want to submit your test, you will see the same test confirmation screen students see when taking a test in the classroom. This screen lets you know that your test was successfully submitted. To log out and exit the remote test session, select the **Log Out** button. Once you log out of the test session, you will no longer be able to communicate with your teacher through the system.

Your Results

Your test was submitted. You may review the test details below.


Student Name: Smith, Andrew	Test Name: Checkpoint: ELA Grade 5 Editing - 5
Test Completed On: 8/18/2020	

You have finished the test. You may now log out.

Next Step:

To log out of the test, select **Log Out**.

In accordance with the Family Educational Rights and Privacy Act (FERPA), the disclosure of personally identifiable information is prohibited by law.

[Log Out](#)