

**Madison Public Schools
Board of Education
Policy Committee Meeting
June 21, 2022
6:30 PM
Hammonasset Room and Zoom**

MEETING MINUTES

Diane Infantine-Vyce called the meeting to order at 6:31 p.m.

Members present: Diane Infantine-Vyce, Jen Gordon, Maureen Lewis

Also present: Craig Cooke, Galen Cawley, Jr., Wendy Brighindi (Zoom admin)

Recorder: Diane Infantine-Vyce

Discussed Policies to Review: (Policy Notes from Shipman & Goodwin were provided with explanations for each policy change recommended.)

- **#6030 – School Calendar** – discussed CT Statute Sec. 1-4 regarding days designated as Federal and State holidays. Dr. Cooke suggested changes needed to #6 regarding graduation day and changes to when the Superintendent shall present the draft to the Board (change from April to January) and consider omitting the Calendar Advisory Committee clause. School Calendars were reviewed from 2017-18 through 2022-23 with regards to naming of holidays on the school calendar and differences between them discussed. Dr. Cooke and Mrs. Lewis were in support of removing all named holidays and listing them as “School Holiday/No School” and Mrs. Gordon, Mr. Cawley, Jr. and Dr. Infantine-Vyce were in support of keeping all named holidays as listed in the CT Statute. It was agreed to have Dr. Cooke make changes and present two calendars at the next meeting for comparison and also to ask S&G to review the interpretation of the CT Statute to assure we remain in compliance with either choice. This will appear on the next committee agenda for further discussion.
- **#4219R – Procedures for Concussion Management** – discussed this new regulation in depth and compared it to new regulation #4218R that was presented at the last meeting. Dr. Cooke will provide more details with regard to staff PD regarding concussion training and frequency of training. The committee was satisfied that the new regs are comprehensive for all students including, but not limited to, student athletes. Suggested change to add clause that MPS strongly encourages families/parents to notify the student’s school nurse when a concussion diagnosis is made for a student. Clarification of notification protocol and the possibility of a standard form for physicians to use were discussed. The new reg #4219R will be provided to the whole board at the next meeting.
- **#5120.3.3 – Administration of Student Medications in the Schools (formerly Administering Medication)** – The second paragraph limiting the definition of Authorized Prescriber was discussed. It was noted that the State of CT has multiple licensing boards that oversee who can legally write prescriptions in the State of CT and that it is the Board’s duty to follow legally written prescriptions as ordered. It was also noted that the purpose in revising this policy was to update the administration of naloxone/Narcan and to update an outdated policy and that it will be needed by November 1, 2022. This policy will be further reviewed in depth by the committee and also will be sent back to S&G for review. This will appear on the next committee agenda for further discussion.

- **#4112.8 – Nepotism (formerly Nepotism: Employment of Relatives)** – discussion regarding the strict nature of S&G’s recommendations for our current policy in a small community with a small recruitment pool of candidates vs. appearance of nepotism was discussed. Discussed possible changes to the policy to allow for unusual circumstances in very specialized/niche subjects and possible multiple oversight changes to ensure fairness. We will refer this to S&G to see if these changes are possible without increasing litigation risk. This will appear on the next committee agenda for further discussion.
- **#7551 Naming/Renaming of School Buildings, Components of Buildings, and/or School Grounds** – discussed changes S&G suggested regarding changing “components of buildings” to “major portions of buildings”, to review town ordinances and charter for potential conflict (none), to review Policy #9460 to clarify committee meetings are subject to FOIA (to be added to agenda for next meeting) and to consider 2/3 affirmative vote in place of “seven affirmative votes” in last paragraph. Will ask S&G to review Policy #9460 and both policies will appear on the next committee agenda for further discussion.
- **#1150 – Prohibition Against Nicotine and Cannabis Use** –due to lack of time will postpone discussion to next committee meeting.

Meeting was adjourned at 7:31 p.m.