

**Madison Public Schools**  
**Board of Education Facilities Committee**  
**Tuesday, January 4, 2022**  
**6:30 PM**  
**Polson Library / Zoom**  
**MEETING MINUTES**

Emily Rosenthal called the meeting to order at 6:32 p.m.

**Members present:** Emily Rosenthal, Galen Cawley, Steven Pynn, Seth Klaskin

**Also present:** Bill McMinn, Craig Cooke

1. Update on Polson and Brown Front Entry

- Mr. McMinn received 6 interested bids by the December 21 deadline, 2 of which were qualified bidders, 1 we have worked with in the past. Bill selected the low bid – a company called JLY will do the Brown School work. They have worked with us before.
- Polson work will be done by KHP. They are new to us, but have done lots of municipal and school work.
- Hope to get material here on time, will only start work once materials are on site. Timeline for work is June 20 – Aug 15, 2022. Goal to be 100% complete by August 15<sup>th</sup> to allow principals to get back into their offices for the school year start.
- The construction does impact summer school sites, so we hope to do a smaller program at Ryerson since Brown is the usual site. The administration is working on this.

2. Polson Hallway Discussion

- This work is part of the 2<sup>nd</sup> phase. There is asbestos tile beneath a portion of the hallway, so this may modify the plan as it increases costs and makes the job more complicated.
- The goal of the project is to install new flooring and new lighting, will help to make it more welcoming
- This work is included in this year's Planned and Cycled Maintenance budget proposal

3. General Facilities Update

- Able to successfully complete the rooftop repairs over winter break. Looked at the fans that failed. Will replace one unit for cafeteria and do some mitigation work on others. This summer Bill will work to replace one unit, order a space, and put in screens to protect the coils. Hope to get an additional 5 years out of these units, and may put replacement in next year's 2023/24 CIP budget proposal
- The Facilities Dept continues to work to keep schools clean and keeping employees safe. Our custodial and maintenance staff are well trained to do what is needed during this time.
- Steven Pynn noted that he would like to see a thank you to the custodial and maintenance staff for the extraordinary work they have done to keep the schools open, clean and safe.
  - Galen seconded
  - Motion passes – will go to full BoE tonight

#### 4. Public Comment

Question about whether air flow patterns were studied with the use of desk shields in the elementary school classrooms, and that small multiple plexiglass shields can change the pattern of air flow. Bill reported on a study they did on air flow, HVAC and ventilations. They did significantly increase the amount of outside air, but don't believe it has a significant impact on air flow in the entire classroom. Did not specifically look at how it impacts an individual sitting at a desk.

5. Mr. McMinn asked that the Facilities Committee review the Traffic study for the proposed new school location. The Committee will add a meeting to the calendar for this purpose on January 18<sup>th</sup> at 5pm.

The meeting adjourned at 7 p.m.

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