

**Madison Public Schools  
Board of Education Facilities Committee  
Tuesday, March 1, 2022  
6:30 PM  
Polson Library / Zoom**

**MEETING MINUTES**

In attendance: Emily Rosenthal, Galen Cawley, Steven Pynn, Seth Klaskin, Bill McMinn  
Craig A. Cooke, Ph.D.

Meeting called to order at: 6:36 p.m.

1. Brown K-5 Project

- Now that money has been approved, Mr. McMinn will continue working on final layout, as he has over the last 6 months with principals, assistant superintendent, and superintendent on best modifications to school.
- RFP will go out quickly (next week) with a selection by end of March 2022, for work to begin summer 2023.
- Facilities Committee will act as selection committee to review scope of work and will make a recommendation. The Board of Selectmen makes final call for hire.
- Firm selected would need to finalize design, bid out for work in the fall of 2022, majority of work to be done in summer 2023.
- Want to have contracts in place by end of 2022 as timeframe for materials is longer than usual.
- Starting in summer 2023, as compared to summer 2024 will save us half a million dollars.
- Major construction will be done over the summer, some minor work can be done during the school year as that space of the school will be separate from the rest of the school.
- Facilities Committee will need to meet in person week of March 21 – Wendy will help to schedule.

2. Polson Improvement Project

- Significant and complicated work as it is energy and mechanical focused - heating, ventilation, electrical
- Will likely need to hire a professional engineering firm with expertise in renewable energy.
- Construction will impact the entire school. Half the school has no air conditioning.
- \$20 million Budget for replacing in-kind what we have, auditorium improvements and 100% AC. We have talked about renewable energy and are considering grants to cover that.
- Timeline and schedule to be established for this project.
- Polson will also be a town shelter, so planning for the generator installations
- Question about air flow/purity etc. – there is a state initiative focused on air quality in schools that perhaps we could connect with.
- GANTT charts will be shared.

### 3. General Facilities Update

- New school work – RFP is out for owner’s representation. Moving quickly on that, hope to have that finalized in April. Had a site walk today with 3 firms.
  - o BOS working on a draft charge of the building committee
  - o Application into the state in June 2022
- Polson entry way work – line transfers approved for supplemental work. Plan to buy materials ahead of time and we are on schedule for the summer.
- Brown entry work is on schedule for the summer.
- Line transfers will also be used to purchase new elementary furniture that can travel to Brown.
- Leak in Jeffrey school has been addressed
- There are some issues with the modular units from 2000 at TCLC and Jeffrey; rooftop units are old and failing
- DHHS rooftop HVAC units also continue to pose some problems. Will likely advocate for replacement of these sooner rather than later in CIP.
- Availability of feminine hygiene products at no cost – as part of a student civic action project there will be new product dispensers at DHHS and Polson. There will be no charge to students, and students have been involved with the process and selection of products.
- Brown and Polson both doing asbestos work this summer, so both schools will be totally offline all summer. Summer school will take place at DHHS and some at Ryerson.
- Radon study complete and no issues.

### 4. Public Comment – no public comment

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