

SUBJECT TO APPROVAL

**Board of Education Regular Meeting
September 24, 2019
7:30 PM
Jeffrey Elementary School Library**

MEETING MINUTES

“Full documentation of these proceedings can be found through on demand video located in the Meetings/Minutes section of the district website”

1. Call to Order / Attendance

The public meeting of the Madison Board of Education was called to order by Chair Katie Stein at 7:29 p.m. Chairman Stein led the Pledge of Allegiance.

Present: Kirk Barneby, Greg DeSantis, Seth Klaskin, Happy Marino, Violet McNerney, Tom Pellegrino, Emily Rosenthal, Katie Stein

Also present: Thomas Scarice, Superintendent of Schools; Gail Dahling-Hench, Assistant Superintendent for Curriculum & Instruction, Bill McMinn, Director of Facilities, Stacy Nobitz, Director of Finance, Zoe Roos, Communications Specialist, Becky Frost, Jeffrey Elementary Principal, Judith Friedman, Board of Finance, Peggy Lyons, several community members.

2. School / Community Session - 7:30 p.m.

2.1. Public Participation - none

3. Board of Education Student Representatives' Report Jacqueline Sandor and Eric Dillner

Jacqueline Sandor was unable to attend this evening. Eric Dillner reported the school spirit day and pep rally went well, as did the sr. picnic and wake-up call. The football team won their first two home games. Back to School night well-attended. Fall sports are in full swing. Big bang to the start of the school year!

4. Superintendent's Report Thomas R. Scarice

4.1. Annual Strategic Plan Update

At the September 10, 2019 Board of Education meeting, we reviewed the Strategic Plan in general and 7 of the 9 indicators. Today we will do an overview of the process and at the next meeting we will discuss recommendations for changes and updates to the plan.

Superintendent Scarice reviewed the Strategy Map which details the 3 stakeholder measures, the objectives and our progress in achieving those objectives. Superintendent Scarice also reviewed the Balanced Scorecard which details our objectives and the measures and initiatives that support those objectives.

Assistant Superintendent Dahling-Hench spoke to the following initiatives:

- Whole Child Wellness Team
- Curriculum Cycle
- Teacher Coaching
- Skillful Teacher Modules
- Administrative Council Design
- 21st Century Capacity Data
- Grading Practices

4.2. Other Matters - none

5. Board Members' Comments

6. Board Committees / Liaison Updates (Ref. Bylaw #9450)

6.1. Curriculum and Student Development

Members: Galen Cawley, Chair; Emily Rosenthal, Kirk Barneby

Emily Rosenthal provided the report in Mr. Cawley's absence.

- Paul Mezick reviewed the Polson Chemical Hygiene Plan which will be presented to the Board of Education for adoption on October 15, 2019.
- Stacy Daly and Jen Maxwell discussed the benefits of a pilot program for Examining Illustrative Math, grades 6-8. The current "Bridges" program is excellent but only covers K-5. Carol Sullivan will lead in the professional development for grades 6-8.
- SBAC Test Familiarity – Math Grades 3-8. Eduplanet links and resources on increasing students' familiarity with the SBAC are available for teachers to incorporate with minimal disruption into their lesson plans. Some items are phased in throughout the year; others are offered in the three week period prior to the test.
- ELA Grammar Revisions to Units K-9
 - Literature to Film Revisions
 - Grammar Revisions
- Strategic Plan – Stakeholder Outcomes 2019 \ Standardized Testing Report

6.2. Communications Committee

Members: Emily Rosenthal Chair; Greg DeSantis, Kirk Barneby

No report given.

6.3. Facilities Committee

Members: Seth Klaskin, Chair, Galen Cawley, Greg DeSantis

Mr. Klaskin acknowledged and thanked all those involved with the facilities study that has led us to tonight's presentation.

Superintendent Scarice presented on behalf of the Facilities Committee, providing background information and a brief overview and history, actual recommendations of the committee, and the cost.

The Facilities Committee is recommending a four-school model as follows:

- Building of a new PK-5 school on the Green Hill Campus
- Convert Brown Intermediate School to a K-5 school
- Renovate Polson Middle School to include new ventilation system and improvements to the auditorium and security

A referendum of \$84.9M will be presented to voters in May. Stacy Nobitz, Direct of Finance, reviewed the process going forward.

A question and answer period followed the presentation.

6.4. Finance Committee

Members: Kirk Barneby, Chair, Galen Cawley, Tom Pellegrino

Mr. Barneby reported budget work has begun for the 2020-2021 school year. Budget guidelines and assumptions have been reviewed which Superintendent Scarice and Gail Dahling-Hench will share with faculty. The Finance Committee will then adopt a budget calendar and draft assumptions for presentation to the Board of Education at the October 15, 2019 meeting

6.5. Personnel Committee

Members: Tom Pellegrino, Chair, Violet McNerney, Happy Marino

No report was given.

6.6. Policy Committee

Members: Greg DeSantis Chair; Violet McNerney, Seth Klaskin

The committee met this evening and discussed the following:

- Policy #3542.4 “Lunch Charging.” The administration presented including policies from other districts and feedback was provided by the committee. A policy proposal will come back to the committee in October for further review.
- Policy #6146 “Graduation Requirements.” The administration provided an overview of necessary policy changes based on shifts in state statute. The committee unanimously voted to move the revised policy for a first reading at the October 15 Board meeting.
- The administration provided an overview of the Shipman & Goodwin version of the following policies and recommended replacement of the current policies with the Shipman version. The committee unanimously voted to move the revised policy for a first reading at the October 15 Board meeting.
 - Policy #5120.3.4 “Management Plan and Guidelines for Students with Food Allergies, Glycogen Storage Disease and/or Diabetes.”
 - Policy #5144.4 “Physical Exercise and Discipline of Students.”

- New Policy “Sunscreen Application in School.” The administration provided an overview of the Shipman & Goodwin suggested policy and recommended adoption of this version, given new state statute requiring such a policy. The committee unanimously voted to move the revised policy for a first reading at the October 15 Board meeting.
- The Policy Committee has agreed that all policies numbered 0 through 3999 will be reviewed in the 2019-20 academic year. Shipman & Goodwin is reviewing policies 0-3999 and the administration will provide updates to the committee on suggested policy revisions as they arrive.

6.7. LEARN Liaison

Rotating

Emily Rosenthal reported. The LEARN Board of Directors met on September 12 and the new director reviewed the goals of the agency, presented a reorganization of the agency and spoke about the newly established communications team. Part of their current roundtable discussion includes:

- School start times
- Superintendent evaluation
- District communication, as well as getting positive stories to the public through various communications tools.

7. Audience Response to Information Presented (Ref. Bylaw #9540.10)

Paul Kessinger, community member, asked for clarification how money will be split up over the years (relative to the four-school model plan presented this evening). Mrs. Nobitz provided a general explanation of the financing process. Mr. Kessinger also asked if the committee considered the operating efficiencies of a campus approach.

8. Consent Agenda (Ref. Bylaw #9540.2 and #9540.8)

9. Action Item: To adopt ELA Units with Embedded Grammar – Grades K through 9

MOTION: by Marino to adopt ELA Units with Embedded Grammar – Grades K through 9.

AYES: Barneby, DeSantis, Klaskin, Marino, McNerney, Pellegrino, Rosenthal, Stein

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

10. Action Item: To adopt Grade 12 ELA Literature and Film Curriculum

MOTION: by Barneby to adopt Grade 12 ELA Literature and Film Curriculum.

AYES: Barneby, DeSantis, Klaskin, Marino, McNerney, Pellegrino, Rosenthal, Stein

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

11. To adopt for recommendation to the Boards of Selectmen and Finance the Facilities Renewal Option identified as Tri-Board Option #3.3a

MOTION: by Barneby, seconded by Klaskin to adopt for recommendation to the Board of Selectmen and Board of Finance the Facilities Renewal Option identified as Tri-Board Option #4.4a, as well as the 5 year maintenance plan proposal for CIP.

AYES: Barneby, DeSantis, Klaskin, Marino, McNerney, Pellegrino, Rosenthal, Stein

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

12. Action Item: To approve Policy #5060 – Registration for School (third reading)

MOTION: by Marino to approve the Registration for School Policy.

AYES: Barneby, Cawley, DeSantis, Klaskin, Marino, McNerney, Pellegrino, Rosenthal, Stein

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

13. Action Item: To approve Change of Committee Responsibility

MOTION: by Klaskin, seconded by McNerney to approve the following change of committee responsibility: Kirk Barneby from Curriculum & Student Development Committee to Facilities Committee and Greg DeSantis from Facilities Committee to Curriculum & Student Development Committee.

AYES: Barneby, DeSantis, Klaskin, Marino, McNerney, Pellegrino, Rosenthal, Stein

NAYS: None

ABSTAIN: None

MOTION CARRIED: 8-0

14. Action Item: To approve the Provisions of Policy #3240 (Non-Resident Admission and Tuition Fees) for Children of Non-Resident Staff for the 2019-2020 School Year

MOTION: by DeSantis, seconded by Barneby to approve the provisions of Policy #3240, Non-Resident Admission and Tuition Fees, for children of non-resident staff for the 2019-2020 school year.

AYES: Barneby, DeSantis, Klaskin, McNerney, Pellegrino, Rosenthal, Stein

NAYS: Marino

ABSTAIN: None

MOTION CARRIED: 7-0

15. Action Item: To approve \$6,000 Donation for Field Trip Expenses to Jeffrey Elementary School by the Jeffrey PTO

MOTION: by Barneby, seconded by DeSantis to approve donation of \$6,000 to Jeffrey Elementary School by the Jeffrey PTO for field trip expenses.
AYES: Barneby, DeSantis, Klaskin, Marino, McNerney, Pellegrino, Rosenthal, Stein
NAYS: None
ABSTAIN: None
MOTION CARRIED: 8-0

16. Action Item: To approve Minutes of the September 10, 2019 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Klaskin, seconded by Rosenthal to approve the minutes of the September 10, 2019 Board of Education meeting.
AYES: Barneby, DeSantis, Klaskin, McNerney, Pellegrino, Rosenthal, Stein
NAYS: None
ABSTAIN: Marino
MOTION CARRIED: 7-0

17. Old Business

18. Future Agenda Items

19. Meetings / Dates of Importance (see attached)

20. Action Item: Enter into Executive Session to Discuss Board of Education and Superintendent Goals

MOTION: by DeSantis, seconded by Klaskin to enter into Executive Session to discuss Board of Education and Superintendent Goals at 9:05 pm.
AYES: Barneby, DeSantis, Klaskin, Marino, McNerney, Pellegrino, Rosenthal, Stein
NAYS: None
ABSTAIN: None
MOTION CARRIED: 8-0

21. Adjournment

MOTION: by Marino, seconded by Klaskin to adjourn the meeting at 9:50 p.m.
AYES: Barneby, DeSantis, Klaskin, Marino, Pellegrino, Rosenthal, Stein
NAYS: None
ABSTAIN: None
MOTION CARRIED: 7-0

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