

BROWN PTO

Executive Board Meeting Minutes - Nov. 17, 2021

Attendance: Bee Gordon, Candace Barnes, Liz Tucker-Plasky, Katrina Engelhardt, Frank Henderson

Not in attendance: Eileen Borowiec, Ryan McMillan

I. Call to order

Wednesday November 17, 2021

II. Old Business/ Follow-up

III. Principal's Update

Attendance is up

IV. Treasurer's Update

- Current balance; anything else?
Opening balance +5,030
-318 lunch for teachers
-644 general expenses
+2,633 dues
+2,026 bake sale
Closing balance +8,728

V. Spiritwear

- Going with Guilford Sporting Goods
 - i) Input on pricing
 - Add \$5 to each price
 - Add Brown Long Sleeve and Short Sleeve
 - ii) Day to start sales? How to advertise?
 - As soon as can distribute
 - Send to Mr. Henderson to approve
 - Mr. Henderson sends to Candace to put on Facebook
 - 2 week sales window

VI. Fundraising Ideas

- Holiday Family Photos - tabling for Mother's Day? Yes Going with Cindy Ringer? Yes
- Moxie family night - Candace, any updates?
 - (a) No, email tag - possibly a family event for the spring or in a larger space.
- Movie night at Madison Arts Cinema - Liz, any updates?
 - (a) Tabled, inquired but no dates yet.
- Any other ideas?

VII. Yearbook

- Yearbook cover choice - Candace, all set?

- Done
- Vote to purchase yearbooks for everyone.
- Yes

VIII. PRC (next meeting: 11/19, 9:30am)

- Update?
- Possible social media talk in coordination w Polson
- Combo with Brown
- Kids at school then parents in the evening

IX. School Store

- 1st Friday of every month; need to advertise for next one via email and FB
 - (a) Many families didn't know, need to do better promoting

X. Other Business

- Holiday luncheon/ gifts for teachers
 - (a) 80 staff - shirts - Mrs. Frost (JES) has a form for finding out sizes
- Need to get meeting dates, agendas and meeting notes to Wendy to post online - Katrina, where are we at with this?
 - (a) Sent email to Wendy and shared minutes
- WIX account for non profit? - Liz, update?
 - (a) Need banking info from previous Treasurer
- Schedule next General PTO Meeting dates
 - (a) Wednesday January 5, 2022 - Executive Meeting Prior - Dr. Cook briefly, Social Media?
 - (b) Wednesday February 16, 2022 - after the referendum
 - (c) Wednesday March 16, 2022

XI. Adjourn