BROWN PTO

Executive Board Meeting Minutes - Feb. 23, 2022
Zoom Attendance: Bee Gordon, Candace Barnes, Liz Tucker-Plasky, Katrina Engelhardt, Eileen Borowiec, Ryan McMillan
Not in attendance: Frank Henderson

I. **Review and approval of Jan. 12, 2022 Notes**
Approved - Bee Gordon
Second - Candace Barnes

II. **Old Business/ Follow-up**

III. **Principal's Update**
a. Shields are down in the cafeteria
b. Mask optional goes into effect Monday Feb 28, 2022
c. Discussions are happening in classrooms about respecting mask/shield choices
d. Grade 5 field trip to Camp Hazen is scheduled for June 10
e. Grade 4 field trips to Circle Beach is in May
f. Field day is scheduled for June 13 rain date is Jun 14, 2022
g. SBAC dates are being planned.
h. Team placement planning beginning in March
i. Referendum passed

IV. **Treasurer's Update**
a. Current balance $5,316
b. Voting bake sale profits, Spirit Wear profits - referendum voting profits were $610 without a manned booth
c. Potential spending items - T-shirts for field day?
d. Most successful past fundraisers:
i) Winter workshops
ii) Spiritwear
iii) Book Fair

V. **Spiritwear**
a. Have all student and teacher items been distributed? - no still waiting on some pieces
b. Additional sales window in spring? Same items? Including incoming 4th graders? - Not considered until last pieces of spiritwear come in.

VI. **Fundraising Ideas**

Spring Family Photos - Liz

- Cindy Ringer Photographer
- Costs PTO nothing, just marketing

- Looking at Apr 9. 9:00am-1:00pm - needs approval from Frank
- School would be needed to set up backdrops on a Saturday
- Roll out in the next few weeks
- PTO gets 10% of the profits.

Moxie family night - Candace, any updates?

- Will reach out again for a parents night out
- Thinking end of April for dates

Movie night at Madison Arts Cinema - Liz

- Pricing: 360 for a weekday, 420 for a weekend, 500 for an evening
- 1 movie is chosen (Survey monkey for kids to vote on movie)
- Do we want to split a 4th grade showing and a 5th grade showing?
- Looking at March 17 (early dismissal day)

Mini golf - any updates?

- $350 for a full day, no attendant (6-8 hours) they set up and take down
- We create tickets and pricing

Additional fundraising ideas?

- Raffle donations from local businesses during parents night out
- Book fair -
  (a) good fundraiser and it can be done less intensely to accommodate the librarian.
  (b) Liz will email
  (c) Victoria Quin wants to chair

VII. Yearbook

Yearbook update (deadline April 14) - Candace

- Invoice went to Ryan and the deposit is in
- Teachers are putting pictures in google drive

VIII. PRC (next meeting: 2/25, 9:30am)

- Update; who can attend next meeting? This Friday - Liz
- What committee did we choose? When do we need to act on this? There have been no meetings

IX. School Store

- Next store open Friday, March 4, 2 sessions; Eileen purchased additional supplies
  - Supplies will be dropped off to Bee
  - Separate supplies for 2 windows no not bought out in 1st window.
- Need to advertise for next one via email (Frank) and FB (Candace)
- Bee to post volunteer SignUp Genius ASAP

- Bee will look at prices and make sure it is profitable

X. Other Business

- Social Media talk with Polson - new date set for March 22; Frank, do we have a time? Count as a joint general meeting - Changed to Apr 11, 2022
- Book Fair - is this a definite no? If so, Bee will contact Victoria Quinn to let her know. Revisiting see VI. Fundraising Ideas e. ii.
- Are we all set with meeting dates, agendas and meeting notes to Wendy to post online? - Katrina
- WIX account for non profit? - Liz, update?
- February 23 general PTO meeting a no go; should we plan and advertise for one in March? Possible talking points? Should we add another to the calendar in May, as well?
- Ryerson and Jeffrey PTOs want to collaborate with Brown PTO for an Ice Cream Social at Brown Playground for the rising 3rd graders. Megan Hogarth and Sarah DeBenedictis - Jeffrey. Erica McMillan and Jen Gordon - Ryerson. Bee will ask Frank about this and loop in.
- 2022/2023 Candidates: Need to put out a request. 1 seat New President to replace Bee Gordon

XI. Adjourn

Joint General Meeting/ Social Media Speaker: Monday Apr 11, 2022
Brown PTO Executive Meeting: Wednesday Mar 23, 2022 5:00