

**Madison Public Schools
Board of Education Facilities Committee
Tuesday, May 10, 2022
6:30 PM
Hammonasset Room and Zoom**

MEETING MINUTES

Emily Rosenthal called the meeting to order at 6:32 p.m.

In attendance: Emily Rosenthal, Steven Pynn, Galen Cawley, Seth Klaskin, Bill McMinn, Facilities Director; Craig A. Cooke, Ph.D., Superintendent; Justin Hopkins and Kathryn Mease of Tecton Architects

Recorder: Emily Rosenthal

1. Update New School Status

- Building committee appointed and has met twice to-date, very positive. Chairman Curtis running the committee well, great group of individuals committed to get the work done. Working with Colliers.
- 11 firms responded to RFQ for architecture and engineering services
 - 8 will proceed for review next week, then get down to 4 for final selection in early June – hope to have them on board by June.
 - meeting every week now, then every 2 weeks. Meetings are public, via zoom or in person.
 - next 2 meetings will be in person at Hammo, 5:30 pm May 16 and 18. There is opportunity for public participation at beginning and end of each meeting.
- Committee is very interested in renewable energy, looking into regulatory and permitting issues.
- Tomorrow, May 11 is the closing on the new school property – thanks to Mr. McMinn for helping to move this along.
- Will likely add classrooms as enrollments rise.

2. Brown School PK-5 Improvements

- Justin Hopkins and Kathryn Mease from Tecton Architects joined via zoom to give updates.
- Introduced the team, shared the milestone schedule and GANT chart
 - i. Schematic design and design development phase now
 - ii. Construction documents and bidding in early fall 2022
 - iii. Local planning and permitting
- Able to get into the building over break to conduct scans – digitally scanned existing conditions for accurate documentation.
- Reviewed key design considerations – big focus on Kindergarten wing to make it as warm and welcoming as possible. Natural light, warm colors, adaptable spaces, all-inclusive and gender-neutral support facilities, HVAC improvements.

- Encourage BoE members to attend/listen to these updates - next update will be at June 7th Facilities meeting.
- Tecton is scheduling visiting sessions with principals, staff, students, etc. – look at functional and aspirational goals.
- Will work to share information as appropriate online.

3. Polson School Improvements

- Polson and Brown – front entry, courtyard, hallway, working toward beginning of fall project completion.
- Bill is working with Colliers to figure out the best way to move forward with the Polson HVAC project – significant project that will impact the entire school, tied into the town generator plan, exploring renewable energy.

4. EV Charging Locations – Brown, Polson, Hand

- RFP going out Thursday – 13 locations in town, 3 at the schools – Brown upper and lower lots, Polson underneath the solar panels, Hand underneath the solar panels. Some of the 13 locations will never be open to the public– for the police, for town vehicles.
- Will be funded through the town, will apply for rebates.
- Bill’s expectation for use: Not open to the public during school time – BoE manages the use of them during school hours and school events. When schools are not in session and schools are open to the public they will be available for use. They will not be listed on public websites for general use. These expectations and requirements will be articulated by BoE before final approval and if and when in place, there will be appropriate signage.

5. Other Facilities Updates

- Summer work – repairs, maintenance, heating units at DHHS, maintain and keep Ryerson, Jeffrey and TCLC at acceptable levels.

6. Public Comment

- No members of the public were present

Next meeting June 7, 2022 – DHHS Library at 4:30 p.m. – Tecton will join us for updates.

Meeting adjourned at 7:12 p.m.

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting Paula Carabetta at 203-245-5644 or by email to carabettap@madisonct.org at least five (5) business days prior to the meeting.