

**Parents' Representative Council Meeting**  
**Friday, May 20, 2016**  
**12:00 – 1:30 PM**  
**Central Office – Hammonasset Room**

**Purpose**

The general purpose of the Parents' Representative Council (PRC) is to advise the Superintendent regarding parental concerns about the schools, to provide a forum for parent liaisons from each school to have a voice in decision making and problem solving and to foster a spirit of cooperative community and parental involvement in the promotion of the Madison Public Schools.

**PRC Meeting Dates**

September 18	January 15	May 20
October 16	February 19	June 3 (cancelled)
November 20	March 18	
December 18	April 22	

**AGENDA**

**Attendees**

**PRC Co-Chairs**

**DHHS**

**Polson**

**Brown**

**Island Ave.**

**Jeffrey**

**Ryerson**

**TCLC**

**Others:**

Maureen Lewis

Katy Wallace

Paula Steere

Keiler Snow

Sara Hansen

Tina Phelan

Carol Ahlijanian

Melissa Gulish

Lisa Lee (Jeffrey)

Beth Skudder

Claudia Dunsmore

Jen Thompson

Carolyn O'Connell

Linda Paine

Nicole Wiles

Diane Infantine-Vyce

Christine Piteo

Denise Fogleman (Brown)

Samantha Pullaro

Stephanie Wheeler

**Meeting Notes**

Meeting was called to order at 12:10 p.m. by Maureen.

**1) Review /Approve Minutes**

Motion to approve minutes of April 22, 2016 meeting by Carol Ahlijanian, 2<sup>nd</sup> by Katie Wallace. All in favor.

**2) Superintendent Report**

Superintendent Scarice reported on the following:

- The Board of Education voted at the May 17, 2016 board meeting to no longer participate in the National School Lunch Program. Madison is now one of three districts in the state that do not utilize the program and by doing so will no longer be bound by the program's dietary restrictions. We will, however, continue to follow state guidelines regarding beverages. Prices will not change at the elementary level, but will change at the secondary level, as will portions. Allergy restrictions will remain in place. The district is currently working with Cohen's bagels for a possible partnership at the high school. The IT Department recently received training on the new point of sale system, which will allow parents to view their child's purchases.
- The district will resume work on the recently paused school utilization study, which will pick up in earnest in August. The district is attempting to purchase land that is available along

Copse Road, as well as the softball field with the intent to either preserve the land or build on it.

- Superintendent Scarice spoke to the feedback he has received regarding the 2016/2017 school year. Each year, the school calendar is created before knowing the end of the year. We already looked at 2 additional days, but the Board ultimately decided to make the last day June 10. As a result, parents need to find alternatives for those additional days their children are not in school. The district is working with Beach & Rec to provide more programs. Committee members expressed they are pleased with the school year beginning after Labor Day (which results in the exam schedule at the high school being pushed to after Thanksgiving).
- Superintendent Scarice touched upon the topic of philanthropy, stating he prefers to see equity amongst the schools. A question and answer period ensued regarding how funds are spent for school gifts and also carry-over funds.
- Ms. Lewis suggested that each PTO submit PTO budgets to help begin the discussion for best practices/guidelines for all PTOs regarding budget management including school gifts, carry-over funds, and financial controls. Each school agreed to submit their PTO budgets to Maureen Lewis.

### 3) PRC Business

#### a. PRC Subcommittee Selection for 2016/2017

The PRC Subcommittee List was reviewed and changes were noted. Motion to remove Boxtops by Carolyn O'Connell, seconded by Katy Wallace, all in favor. Wendy will make changes to list and distribute.

#### b. PRC Member List Updates for 2016/2017

To be determined.

### 4) Subcommittee Reports

- Boxtops** – Brown/Carolyn O'Connell: nothing to report.
- Custodian** – Brown/Carolyn O'Connell: DATE: May 25<sup>th</sup> 3:00 PM in Hammonasset Room. Brown to purchase \$10 gift cards (DD or Starbucks) for each of our 35 custodians. Total Cost \$350/6 schools. Each PTO (not including TLC) to reimburse Brown \$58.33 for their share.
- Art Show** – Island: District Art Show: Was held on April 4 at DHHS. PRC Hospitality Expense paid by Island Avenue \$87.62. Each school (6) to reimburse Island Avenue \$14.60.
- Transportation Council**; DHHS/Katy Wallace. Meetings at 10:00 a.m. in Hammonasset Room on 10/22/15, 12/17/15, 2/25/16, 4/21/16, 5/12/16. Katy Wallace reported she has purchased \$750 in Dunkin Donuts' gift cards. Each PTO to reimburse DHHS their share: TLC share \$20. All other schools \$121.67. Magda Grayson was extremely appreciative that the PRC has doubled the amount and has offered complimentary transportation for one field trip for each school. Principals should contact Magda for further information.
- Food Services Council**; Ryerson/Michele Menard. Meetings at 10:00 a.m. in Hammonasset Room on 12/10/15, 2/11/16, 4/7/16, 5/19/16. Program is currently out to bid. Carolyn O'Connell reported that she spoke with Julie Phelps regarding the recognition of food

services staff with an end of year gift. Julie will support on a district level (as is done for bus drivers and custodians). It was decided to table this discussion for now.

- f. **MADE**; Polson/Jen Thompson. Meetings at 3:30 p.m. in Hammonasset Room on 2/3, 4/12, and 6:30pm in Senior Center Café on 6/14. Putting on a play “Worst Thing That Can Happen” at 1:00 & 6:00 today.
- g. **MYFS**; Mtgs: Polson/Paula Steere and Jen Thompson - nothing to report.
- h. **Political Action**: Jeffrey/Tina Phelan and Nicole Wiles – nothing to report.

## 5) Roundtable

- a) **DHHS** – very busy with Sr. activities. Pep rally today, Jr. prom last Saturday and Sr. prom first weekend in June. Teacher appreciation lunch May 25. Sports wrapping up.
- b) **Polson** – a dance group from New York performed and conducted break-out sessions. Teacher Appreciation lunch May 3, Law Day May 13. Talent show, spring chorus & band and year end trips, Stepping Forward May 10.
- c) **Brown** – R.J. Julia Teacher Appreciation Day – check bumped to \$20 (held same day as Anderson Cooper’s visit). Bake sale during primary election made \$600. Teacher Appreciation Week – farmer’s market theme. Sixth grade field trip June 3 to Lake Compounce and celebration June 9. Fifth grade field day June 3.
- d) **Island Ave** – Science Day today, Teacher Appreciation luncheon – May 4. Native American cultural program next week. A parent played violin for music Monday. IAS newcomer’s club kick off picnic is scheduled for June 6.
- e) **Jeffrey** – Spring Fling raised \$4,000. Breakfast for Teacher Appreciation Week and each staff member was given lotto tickets. Parents donated lunch. May 31 – June 4 – R.J. Julia doing a school summer fundraiser. is next Friday, April 29. Sugar cupcake fundraiser scheduled for May 5.
- f) **Ryerson** – Teacher Appreciation breakfast May 10. Working on next year’s board. Ryerson’s annual fund raiser, Give to Grow, will be held on April 29<sup>th</sup> from 7:00 – 10:00 p.m. at the Madison Senior Center.
- g) **TCLC** – Field Day today, family picnic scheduled for June 3. Stepping up ceremony for PK to K, working on end of year gifts for teachers with help of parents. PTO Meeting on Monday 6:30 – 8:30 p.m. topic: Creating an IEP, given by John Flanders.

## 6) Wrap Up/Things to do/Share with your PTO etc.

- a) Families of students in Special Education classes are encourage to sign up for the PAC-SE e-notify here: <http://www.madison.k12.ct.us/page.cfm?p=393>

Motion to adjourn at 1:37 p.m.

**\*\* NO SOLICITATIONS!**