JSPTO Executive Board Meeting Minutes

February 7, 2017

In Attendance: Nicole Wiles (Co-President), Stephanie Wheeler (Co-President), Dori Antonetti (Co Vice President), Lisa Lee (Co Vice President), Tracy Hardy (Treasurer), Nell Speerli (Co Vice President), Liz Kench (Secretary), Sarah Valentine (Member at Large), Kathryn Hart (Principal)

Absent: Heather Conder-Johnson (Member at Large)

1. Review/Approve Meeting Minutes
	1. Sarah motioned to approve January 3, 2017 meeting minutes, Tracy 2nd, approved
2. Reports
	1. Principal (Kathryn)

Roughly ½ of book fair proceeds are being taken in Scholastic dollars to buy new books for the school. About $1500 will come in cash

Working with Claudia to reschedule a Coolology that was canceled for early release day

Working on schedule for Science Week

Low in registrants for Math Night

Teachers loved the ice cream bar

Working with teachers for school supply wishlists

Heather to reach out to new families since January

Follow Jeffrey school on Twitter JeffreySchool@Jeffreyschool

New district website, teacher websites will be updated March 10th

School store started yesterday

* 1. Treasurer (Tracy)

Welcome back lunch $93 spent, under budget

Chess club and Cool-ology has not been paid out yet so will end around budget

$600 for Tish Rabe, author coming in

Science Fair-Suds event paid in full

Ben Franklin speaker paid

Steam event needs to be paid. Stephanie Motioned to amend again the payment to be $595, Nicole 2nd, passed

* 1. PRC (Nicole)
		1. PRC – Nicole, Stephanie and Lisa went, all bus drivers have been epi pen trained. Report from food services indicates they are not making as much money as last year. Food costs more to produce. Polson had the Screenagers screening. Feb 22nd Board of Ed presents budget to town. Next meeting February 17
		2. MYFS presented all of their programs
			1. Next meeting February 14th at 7 pm; Senior Center
1. Administrative
	1. March board meeting time and/or date change – conflict with Science of Suds assembly

March 8th 9:30. Brown specials teachers come in that day to talk to the kids about music and visual arts programs

* 1. JSPTO Bylaws-updates and changes have been made. By-laws will be sent electronically for review. At March meeting we will vote as an executive board to pass bylaws
1. Past/Current Events Update
	1. Math Night – February 16th; 5:30 – 7:30, 19 registered but need to push through e-notify and room coordinators
	2. Winter Workshops - Tina coordinating, flyer to go home tomorrow. Mondays Feb 27th-March 27th, for 5 weeks. Next year need to review what day of the week this is held on.
	3. Science Month
		1. Science of Suds Assembly – March 7th
		2. STEAM Museum Family Night – March 28th at 5:15 pm
2. New Business
	1. General PTO Meetings – March inviting Tom Scarice to speak about budget & May 2nd 9:30 a.m. –voting for new board and bylaws. Suggestion of a book swap for summer reading ideas.
	2. 2017 – 2018 Executive Board
		1. All positions are open, nominating sheets will be sent out to all parents
		2. Nominating Committee will submit names
3. Nicole motioned to adjourn, Stephanie 2nd

**Next meeting March 8th 9:30**